



ESSP Step 2 Kick-Off Meeting Agenda

November 15-16, 2001

- 8:00 Continental Breakfast
- 9:00 Plenary Kickoff/Logistics (*D. Pierce*)
 - 9:05 Opening Remarks/Welcome (*M. Cleave/G. Asrar*)
- 9:15 Proposal Requirements, Evaluation Criteria and Process
 - 9:15 Evaluation Process and Relevant Milestones (*C. Johnson*)
 - 9:35 Science Requirements (*P. DeCola*)
 - 9:50 Technical and Management Requirements (*D. Avery*)
 - 10:05 Safety and Quality Assurance (*P. Napala*)
 - 10:20 Earth Explorers Program Requirements (*D. Pierce*)
- 10:50 Break
- 11:00 IV&V Presentation (*Ken Costello*)
- 12:00 Lunch
- 12:45 Cost and Risk Requirements (*C. Freaner*)
- 1:05 Education Requirements (*M. Wei*)
- 1:15 Other Opportunities Requirements (*E. Sheffner*)
- 1:25 Optional NASA Services:
 - 1:25 Launch Services (*J. Schafer*)
 - 1:35 International Space Station (*B. Park*)
 - 1:45 Rapid Spacecraft Development Office (*B. Clark*)
 - 1:55 Space Operations Management Office (*L. Ambrose*)
 - 2:05 International Participation (*J. Durazo*)
- 2:30 CONAE Presentation on Spacecraft Opportunity (*J. Durazo*)
- 4:00 PI Discussions with Panel (appointments will be set for individual PI team discussions and for individual discussions with CONAE)
- 5:30 Adjourn

November 16

8:30 – 12:30 Open for CONAE discussions with individual teams